

**REGULAR MEETING
CITY COUNCIL OF THE CITY OF NASHVILLE
COUNTY OF BERRIEN
SEPTEMBER 26, 2016
6:00 P.M.**

INVOCATION: Mitchell Moore

PLEDGE: Pledge of Allegiance was led by Mayor Michael Richbourg

WELCOME: Mayor Michael Richbourg

ROLL CALL: Members of the City Council present included Mayor Michael Richbourg, Aldermen Billy Retterbush, Scott Stalnaker, Eric Gaither, Walt Steward, Antonio Carter and Alderwoman Mellisa W. Brown.

STAFF PRESENT: Mandy Luke, Jackie Jordan, John Reynolds, Peter Schultz, Chief Edwards and Mitchell Moore.

OTHERS PRESENT: Roy Guy, Tonia Hendricks, Larry Osheim, Keith Stone, Kyle Pearson, Brad Ross.

ADOPTION OF THE MINUTES FROM THE PREVIOUS MEETINGS – Eric Gaither made the motion to adopt the minutes from the previous meeting. Billy Retterbush seconded the motion and the motion carried unanimously.

ADOPTION OF FORMAL AGENDA – Billy Retterbush made the motion to adopt the formal agenda with the change of striking the Executive Session from the Agenda. Scott Stalnaker seconded the motion and the motion carried unanimously.

NEW BUSINESS

1. **CHIP Program – Roy Guy/Tonia Hendricks, SGRC** – Roy Guy and Tonia Hendricks with Southern Georgia Regional Commission (SGRC) explained the Community Home Investment Program known as CHIP. They explained it is set up to assist low to moderate income homeowners and in Nashville that is mostly in the eastern and southern part of the City. There is no cost to the homeowner and no fee to the City other than a \$250.00 application fee. There is up to \$49,999 per unit from the roof to the

foundation and any lead base paint cost would have to come out of that. There is a \$3,000 project delivery fee per unit to be paid back to the Region Commission for all the processing and inspections. Total grant is \$300,000 plus \$6,000 for administration for a total of \$306,000. If we apply and are funded, there will be a public notice in the paper and some information at City Hall to generate the applications and the SGRC will make the determinations. There is a match point of up to one (1) point if the City offers some kind of match and leverage and only one municipality in each county can be funded. Antonio Carter made a motion to apply for the grant with SGRC for CHIP Program. Scott Stalnaker seconded the motion and the motion carried unanimously.

2. **Park Hours – Mayor Richbourg** – Mayor Richbourg discussed the condition of some of the parks how they are getting trashed causing the City to clean them weekly and some times as often as daily and asked if news signs had been put up with the park hours. Peter Schultz said they have been put up but they usually get torn down. Mayor Richbourg said he would like cameras added. He said he would like to see the park hours addressed and if they are there after park hours to be asked to leave. He asked Chief Edwards about patrolling them. Chief Edwards said the officers make regular visits but they just go right back after the officers leave. Mayor Richbourg asked Mandy to check on cameras and she said she will check with Derek Rowan who takes care of our cameras.

REPORTS

3. **City Manager’s/Finance Director’s Report** – Mrs. Luke said the new street sweeper has been purchased so she would like to put the old street sweeper in surplus to put it up for auction along with two (2) old Chevy 3500 military trucks. Scott Stalnaker made a motion to approve those items and any others the department heads deem necessary. Billy Retterbush seconded the motion and the motion carried unanimously. Mandy explained the millage rate was to be adopted at this meeting but the Berrien Press did not publish it week before last and it has to run for two (2) weeks before it can be adopted which will have them adopting it on October 10th, Columbus Day, which will be closed but it has to be adopted at a regularly scheduled meeting after it has run in the paper for two (2) weeks and they have to get the notices ready and mailed out on time. Mandy explained Billy had asked

her to send something on the tennis court proposal to Brenda Ferrell with the County to see if they would help participate along with the Board of Education. She said she received a response from Brenda that she will add it to the work session on October 4th but she wanted someone from the City to attend to explain it. Billy Retterbush said he will attend. Mandy said she received a sanitary sewer crossing license agreement from Mitchell that needs to be signed by the Mayor. Mitchell explained it is part of the WinFab project and we have to have a hold harmless agreement. There is also a one-time license fee of \$6,500 for the license agreement and a \$750 processing fee. He said it has to be signed by the Mayor and they need two copies. He said although it has a license fee, the wording stated they can terminate it with a thirty day notice. He questioned them about it and wanted the Council to be aware of it because no license means no project. Scott Stalnaker made a motion to approve the Mayor to sign the agreement. Walt Steward seconded the motion and the motion carried unanimously. Mellisa Brown asked Mandy for an update on the public works building. Mandy said the insurance agent told her their estimate for repairing the damage is \$16,449.82; they would hold back \$2,200; and, we have a deductible of \$1,000. If we repair the damage, they would issue the first payment of \$12,674.20 and when completed, they would issue the remainder but if we tear the building down and build something else, all we will get is the first payment amount of \$12,674.20 which she said she will go ahead and send because that will be issued regardless. Mandy said she has some pictures from John Hunkele of some ideas which she will email to the Council so they can discuss it more at the next meeting.

4. **City Attorney's Report** – Mitchell Moore mentioned the WinFab project, easement and agreement as discussed in City Manager's report. He said he spoke with Roy Guy about it and we have not gone to bid yet but once that is done, Roy may be able to access some of the money but we will have to go ahead and advance the fees because of the tight timeline. He said he sent the proposed blight ordinance to the Mayor and Council with the tax incentive. The way it is set up either the City Manager would be the go to person but she would have a designee which would be the code enforcement officer or it could go directly to the code enforcement officer. He said he will have it ready for the first reading at the next meeting on October 10th. Mitchell also said he had spoken with John Hunkele and he needs a deadline on the stipulation on the Beetree property and they are looking at having it in November. Mitchell mentioned the REDLG loan stating we received three proposals, two of them were 3 % and one was 1% which is a 1% annual

renewal fee based on the outstanding principal balance. There is still no final form of the letter of credit but the proposal has been approved by Guardian Bank's Board. This would be the difference of \$16,200 over ten years as compared to \$48,600. Billy Retterbush made a motion to formally approve the 1% with Guardian Bank. Mellisa Brown seconded the motion and the motion carried unanimously. Mitchell mentioned the road closure at Dennis and Bartow that came up previously has to be for the benefit of the public, although not exclusively, rather than personal or private benefit. Mayor Richbourg said he will talk to the land owners.

5. **Department Head's** – Peter said the sweeper was received last Wednesday and was put in service.

PUBLIC COMMENTS

Larry Osheim said the combat vets will be at the high school tomorrow to replace flags in the classrooms. The ceremony will be at 10:00 and they will replace over fifty flags. He also mentioned the second anniversary of Otranto stating they will hold a memorial ceremony on Saturday, October 8th, at the old court house beginning at 9:30 am.

Brad Ross said his father, Lester Ross, added two residences at 905 and 907 East Seventh Street. He said it is very dark in that area and asked about a street light. Peter Schultz said he would check on it.

COUNCIL COMMENTS

The Mayor and Council commended Jill Wise and all the City employees including the Chamber on the Harvest Festival that took place on September 24th. Eric Gaither asked about the sidewalks on Dogwood Drive. Mandy said those TE projects usually go very slow and anticipate it being one to two years.

Mayor Richbourg asked for an update on the possibility of prison labor detail. Mandy said they are shorthanded right now and it will be a while before they would be available but the costs would be upwards of \$40,000 per year and the City would have to provide the transportation and the equipment.

ADJOURNMENT

There being no further business to conduct, Billy Retterbush made a motion to adjourn the meeting at 6:48 p.m. Eric Gaither seconded the motion and the motion carried unanimously.

Mayor Michael Richbourg

Alderman Eric Gaither

Alderwoman Mellisa W. Brown

Alderman Antonio Carter

Alderman Billy Retterbush

Alderman Scott Stalnaker

Alderman Walter Steward

ATTEST:

Jackie Jordan, City Clerk