

**REGULAR MEETING  
CITY COUNCIL OF THE CITY OF NASHVILLE  
COUNTY OF BERRIEN  
NOVEMBER 28, 2016  
6:00 P.M.**

**INVOCATION:** Keith Stone

**PLEDGE:** Pledge of Allegiance was led by Mayor Michael Richbourg

**WELCOME:** Mayor Michael Richbourg

**ROLL CALL:** Members of the City Council present included Mayor Michael Richbourg, Aldermen Eric Gaither, Antonio Carter, Walt Steward and Alderwoman Mellisa Brown

**STAFF PRESENT:** Mandy Luke, Jackie Jordan, Jill Wise, Chief Edwards, Peter Schultz, Henry Yawn and Mitchell Moore

**OTHERS PRESENT:** Keith Stone

**ADOPTION OF THE MINUTES FROM THE PREVIOUS MEETINGS** – Eric Gaither made the motion to adopt the minutes from the previous meeting. Antonio Carter seconded the motion and the motion carried unanimously.

**ADOPTION OF FORMAL AGENDA** – Antonio Carter made the motion to adopt the formal agenda. Mellisa Brown seconded the motion and the motion carried unanimously.

**NEW BUSINESS**

- 1. Due Dates on Utility Bills – Scott Stalnaker** – Mayor Richbourg said he and Scott Stalnaker had discussed a longer grace period on the utility bills. The bills are due on the tenth (10<sup>th</sup>) of the month with penalties adding on the twenty-first (21<sup>st</sup>). The meters are physically read by hand but when the City goes to electronic read meters it may be possible to extend the grace period at that time. Mandy explained we have no control over how long it takes the mail to be delivered but it is her understanding there is one business Scott had mentioned and if they would like to, they could email or

fax something with all their account numbers and April or someone could give them the amounts once the bills are generated to have amounts due before they receive their actual bills. Walt Steward made a motion to postpone until completion of electronic read meters. Mellisa Brown seconded the motion and motion carried unanimously.

## **REPORTS**

2. **City Manager's/Finance Director's Report** – Mandy said she has been in touch with the company about the tennis courts and sent them a signed purchase order so they could order the materials. She said there are seven (7) courts, six (6) at Heritage Park on Hazel Avenue and one (1) at Tygart Park, included in the total of \$29,248 and asked for their opinion on the company's recommended add-ons. She said the Board of Education agreed to pay up to \$10,000, the County agreed to approximately \$9,100 and the City would pick up any additional. The first add-on is a Riteway Crack Repair System to prevent them from cracking as early which would be an additional \$26,858 and the decision was not to do this. The second add-on is sand and paint practice board on courts one and two, which the Board of Education asked for, for \$600 and the decision was to do this. The last add-on is "Bo Tuff" windscreens on the North and South ends of all courts at Heritage Park for \$4,440 and it was decided to check with a local company for this material. She added the company said they could load materials to arrive on site Wednesday or Thursday and provided the weather stays above fifty (50) degrees during the day, they would be done with all seven (7) courts within two to three weeks. Mandy mentioned the CHIP Program which was brought up at the last meeting. She said she had been contacted by Tonia Hendricks for information for a match contribution that is split out as cash, permit fees, other charges, donated or volunteering labor, professional services, relocation assistance, home-buyer counseling services and other as "in-kind" services. She said she needs to know from them what kind of fees the City wants to waive and she has to put actual amounts and this has to be completed by December 1st. The Mayor and Council agreed to waive permit fees and Mandy said she will get with Mr. Henry Yawn on the amounts for the permits for up to the maximum amount for up to six (6) houses.
  
3. **City Attorney's Report** – Mitchell said the REDLG letter of credit has been increased by Guardian Bank from \$400,000 or \$450,000 to \$550,000 of

which they sent him a preliminary draft but is not sure the City will be able to take advantage of it due to the reduction in the costs of the project. He said he is going to forward the information to Mrs. Grimes with USDA for further input. He said he had spoken with Mr. Henry Yawn concerning the Griner Development construction activity. Mr. Henry said they had been starting around 4:00 a.m. and working until late at night and he asked them not to start before 7:00 a.m. ending no later than 9:00 p.m. which they agreed to. Mitchell mentioned, in regards to the CHIP (Community Home Investment Program) program, his file on the GICH (Georgia Initiative for Community Housing) program was set up in 2011 and at that time there was a big push for it but the funds kind of dried up for that program.

4. **Department Head's** – Jill Wise reminded everyone the lighting of the tree on the square is Thursday, December 1<sup>st</sup>, and other Christmas events will take place Saturday, December 3<sup>rd</sup>, consisting of Breakfast with Santa at the Tin Roof Market, snow downtown at Connie's Children's Park, reading with Mrs. Clause and the Disney Princesses at the Library and the Christmas parade at 6:00 p.m. Mayor Richbourg asked if the Historic District sign mentioned in the last meeting had been found which it had not as far as anyone knew.

## **PUBLIC COMMENTS**

Mayor Richbourg asked Keith Stone what the Rotary club decided about their meeting place. He replied they will make a decision at the next meeting, Tuesday, November 29<sup>th</sup>, and it is between the Community Center, O'Neal's Buffett or Tin Roof Market.

## **COUNCIL COMMENTS**

Eric Gaither said he had received a complaint about a bad spot in the road at the intersection of Smith Avenue and Coffee Road.

Mellisa Brown thanked Peter and John for helping with a street light that someone had asked her about. She also thanked the City for the employee Thanksgiving lunch last Wednesday. She also mentioned the Caring Place at the Methodist Church, together with some other churches, had a large success feeding 491 families for Thanksgiving.

Mayor Richbourg mentioned how nice the City's employee Thanksgiving lunch was. He also mentioned needing help to supply thirty-eight (38) foster children with Christmas toys. He said if anyone can help or know any businesses that can help, they can contact him.

**ADJOURNMENT**

There being no further business to conduct, Antonio Carter made a motion to adjourn the meeting at 6:35 p.m. Mellisa Brown seconded the motion and the motion carried unanimously.

\_\_\_\_\_  
Mayor Michael Richbourg

\_\_\_\_\_  
Alderman Eric Gaither

\_\_\_\_\_  
Alderwoman Mellisa W. Brown

\_\_\_\_\_  
Alderman Antonio Carter

\_\_\_\_\_  
Alderman Billy Retterbush

\_\_\_\_\_  
Alderman Scott Stalnaker

\_\_\_\_\_  
Alderman Walter Steward

**ATTEST:**

\_\_\_\_\_  
Jackie Jordan, City Clerk