

**REGULAR MEETING
CITY COUNCIL OF THE CITY OF NASHVILLE
COUNTY OF BERRIEN
JUNE 11, 2018
6:00 P.M.**

INVOCATION: Reverend Danny Ray

PLEDGE: Pledge of Allegiance was led by Mayor Michael Richbourg

WELCOME: Mayor Michael Richbourg

ROLL CALL: Members of the City Council present included Mayor Michael Richbourg, Aldermen Walt Steward, Scott Stalnaker, Eric Gaither, Billy Retterbush and Alderwoman Mellisa Watson.

STAFF PRESENT: Mandy Luke, Jackie Jordan, Jill Wise, Chief Edwards, John Reynolds, Peter Schultz, Henry Yawn, Mitchell Moore, Cindy Mitchell, Sandy Mizell, Maegan Edwards, Camaron Revels

OTHERS PRESENT: Janet Studstill, Michael Klink, Danny Ray, Rodrick Smith, Brenda Thomas, Bonnie Simmons, Lavonne Shaw, Larry Witt

ADOPTION OF THE MINUTES FROM THE PREVIOUS MEETINGS – Billy Retterbush made the motion to adopt the minutes from the previous meetings. Eric Gaither seconded the motion and the motion carried unanimously.

ADOPTION OF FORMAL AGENDA – Mellisa Watson made the motion to adopt the formal agenda. Walt Steward seconded the motion and the motion carried unanimously.

NEW BUSINESS

- 1. Introduction of New PD Personnel – Chief Edwards** – Chief Edwards introduced Sandy Mizell who was originally hired as a part time administrative clerk but was promoted to full time Deputy Clerk of Court as of result of Cindy Mitchell being promoted to Clerk of Court upon the retirement of Vivian Shirah. Sandy is also GCIC certified. Chief Edwards introduced Maegen

Edwards as the part time administrative clerk and Camaron Revels as a new Officer on the Police force. Chief Edwards also reported Spencer Baker will graduate the Police Academy this Friday.

2. **WPP Annual Progress Report – Michael Klink** – Mr. Klink addressed the Council regarding the 2017 Annual Water Monitoring Progress Report as required by the E.P.D. addressing four (4) bodies of environmental water: Reedy Creek near the Wastewater Treatment plant, the canal at Sherwood Drive running through Meadowbrook Subdivision, Withlacoochee River downstream of Highway 76 Bridge (behind Rolling Acres Subdivision) and Reedy Creek at Wolf Pen Branch (behind Cottage Oak Nursery). He said the Chemical Oxygen Demand (COD) was slightly elevated and they will look at it next year for changes. He explained the results are consistent from previous years with no action required. Analyses were performed by Tindall Enterprises, Inc.
3. **Ball Field/Memorial Park – Scott Stalnaker** – Scott said he would like to replace the bases at the ball field. Billy Retterbush explained he spoke with Brenda Ferrell with the County and they may be open to taking it back over. The Mayor and Council were in agreement they would rather have the County take it back over and treat it like the other ball fields. Eric Gaither made a motion to replace the bases if the meeting with the County is not successful. Mellisa Watson seconded the motion and the motion passed unanimously.
4. **Mobile Vendors, Food Trucks and Other Non-Resident Businesses – Mayor Michael Richbourg** – The Mayor said he had received complaints about mobile food trucks, ice cream trucks and the like. He said the City of Hahira recently passed an ordinance addressing this issue including taxes, permits, fee schedules and other things more specifically related to this type business. The Mayor and Council asked City Attorney Moore to review the copy received from Hahira expressing the desire to implement something similar.
5. **YES Center – Scott Stalnaker** – Scott expressed concerns as a result of the recent school shootings. He said he and Jimmy Parker serve on the Family Connections Board and they were looking at ways to improve the security at the YES Center based more on the security at the other schools. He said they spoke with the Sheriff, the County and the School Board since this is a City building located on County property housing school and recreation department. He said the County and School Board are in agreement to share expenses to add walls, glass, electronic locks and alarm system. He said they were looking at estimates

of just under \$10,000 and asked for the City to consider going in to split the costs three ways. Mellisa Watson made a motion to go in with the School Board and the County by paying a third of the expense up to \$5,000. Billy Retterbush seconded the motion and the motion passed unanimously with Scott Stalnaker abstaining due to his affiliation with the Board.

REPORTS

6. **City Manager's/Finance Director's Report** – Mrs. Luke said the auditors are completing the remainder of the FY 2017 audit at their office and it should be finished soon. She is looking at dates for the budget work shop to adopt the FY 2019 budget by the end of July. She said Billy Retterbush who serves on the Deep South Board previously mentioned a grant which he emailed her more information on. She said we currently receive one grant that goes toward sanitation and this one could be used for similar items and mentioned metal waste receptacles in cemeteries, parks and other areas. She said the cost of what they looked at is around \$13,000 and if everyone is ok with this, they will submit the application.

7. **City Attorney's Report** – Mr. Moore mentioned finalizing the Griffin contract for two (2) years asking the Council about the effective date starting June 1st or July 1st. After brief discussion, Scott Stalnaker made a motion to execute the revised contract with effective date beginning July 1st. Eric Gaither seconded the motion and the motion carried unanimously. Mr. Moore mentioned he did not yet have Mr. Smith's signature on the contract for the Hay Field/Spray Field. John Reynolds said he would contact Mr. Smith and ask him to go by Mr. Moore's office to complete it. Mr. Moore reported the grease trap issue with Jacob's Well is still not resolved but it is a matter between the land owners, not the City. Scott Stalnaker mentioned they are looking at another option as well and waiting on information from the engineer. Mr. Moore reported he is still awaiting a reply on the Bi-Lo lease agreement. Mr. Moore mentioned the ordinance on swimming pools regarding fences. He said the County ordinance does not make a distinction between above ground and below ground pools but the State does require a safety ladder on above ground pools that are 48-inches deep, or greater, with a fence required around those that are less than 48-inches deep. On the cargo container ordinance, the statute will provide that the containers will not be inhabitable and they cannot be placed anywhere in the City with a proper permit which will require inspection of the container. The

Mayor asked the status of the old Perkins Subdivision located near Beetree and Old Coffee Road. City Attorney Moore said it is ready to be advertised for bids. Mellisa Watson made a motion to advertise to put it out for bids again. Scott Stalnaker seconded the motion and the motion passed unanimously.

8. **Department Head's** – John Reynolds said Thrift Brothers continue to make progress [2016 CDBG Project]. John also mentioned there are approximately 147 meters on order that are needed to complete the commercial meter installations [installations by Contractor Utilities Solutions of America, Inc. (USA)]. Henry Yawn mentioned while at a recent seminar, other Cities he spoke with are not allowing cargo containers in residential areas either. He also said the health department is researching who the City needs to contact as far as investigating safety as related to what the containers previously contained. Jill Wise mentioned beginning work on the Harvest Festival. She also mentioned the event coordinator with the Chamber of Commerce resigned and she has been working closely with Lisa Smart, the new Chamber director. She said they are working on a series of videos for “Funtastic Fridays” which they are showcasing on the pages for the Chamber and Nashville Mainstreet. Jill also mentioned Mireya has a hearing on June 26th with the Historic Preservation Commission regarding the C.O.A. for the sign she wants at her business and asked the Council about scheduling a work session. The Mayor and Council scheduled a work session regarding down town guidelines for Wednesday, June 27th, at 6:00. Peter Schultz reported Scruggs has completed paving and painting the streets on the [2017-2018] LMIG project. He also reported the contractors [A.C. Blunt Concrete Service, Inc.] have begun the Dogwood sidewalk project [CR356/Dogwood St. from SR 125 to SR 76 PI#00100936]. He said he has the gate from the Cemetery and is checking with local welders. Chief Edwards reminded everyone of the hands-free Georgia act to take effect on July 1st and proposed a two-week warning period and briefly discussed the citations and fines.

PUBLIC COMMENTS

Rodrnick Smith said the D.A.D.S. group is planning the third annual July 4th celebration requesting the use of Beetree Park as they did in the past with the event to last until around 10:00 p.m. After brief discussion of the prior year's event and the number of officers available due to the City's July 4th event, Chief Edwards said he

would contact GSP for help with traffic and the Mayor and Council approved it and the use of barricades on the roads as done the previous year.

Brenda Thomas said the abandoned house next to her appears to have bats and Mr. Henry Yawn said they just got a permit to tear it down.

Bonnie Simmons asked about the new Cemetery Ordinance and Mayor Richbourg said that has not passed yet. She also asked about Wiregrass offering more and Mayor Richbourg explained the City only rents/leases the building to them and has nothing to do with what they can offer and suggested speaking directly with Wiregrass about it.

Mellisa Watson offered to speak with one of the County Commissioners on the subject.

Lavonne Shaw said a “Slow Children” sign was put on East Avera Ave near John Street as requested but said there is still an issue. Chief Edwards said the speed limits cannot simply be reduced and explained the procedure requiring an engineer to do a traffic study to make recommendations to D.O.T. to reduce speed limits. Mayor Richbourg explained the procedure to have speed bumps put in place requiring a petition signed by at least 70% of the street’s residents requesting them.

Larry Witt asked about the basketball court at Memorial Park and Mayor Richbourg said it is to be moved back soon.

Janet Studstill mentioned awards to the Brown Bag and Southern Grace Farms by Georgia Economic Development Tourism.

COUNCIL COMMENTS

Scott Stalnaker asked Chief Edwards if he would have the Police Officers make a list while they are out patrolling of street signs that are missing so they can be replaced.

Billy Retterbush asked if we received anything yet from John Hunkele concerning specifications on grease traps. Mayor Richbourg said it is almost complete and he expects Mr. Hunkele soon.

Mellisa Watson asked about discussing the rec department at the work session and they decided to wait until the meeting with the County takes place before scheduling that. She asked if Dogwood trees that have died were going to be replaced where they are replacing the sidewalks on Dogwood. Peter Schultz explained several places trees could not be placed due to problems with roots where there are gas mains and storm drainage.

ADJOURNMENT

There being no further business to conduct, Eric Gaither made a motion to adjourn the meeting at 7:07 p.m. Scott Stalnaker seconded the motion and the motion carried unanimously.

Mayor Michael Richbourg

Alderman Eric Gaither

Alderman Mellisa Watson

Alderman Antonio Carter

Alderman Billy Retterbush

Alderman Scott Stalnaker

Alderman Walter Steward

ATTEST:

Jackie Jordan, City Clerk